

EDWARD M. O'DONNELL

OBJECTIVE

To utilize over 20 years of extensive and successful construction management experience. Build lasting relationships through quality service and consistent performance.

EDUCATION

DeVry Institute of Technology Chicago, Illinois 1970
Bachelor of Science Degree Major: Electronic Engineering

CAREER HISTORY

TOWN AND COUNTRY HOMES - Lombard , Illinois, Land Development Field Manager

- Assist in obtaining bids from contractors.
- Monitor work performed by each contractor and coordinate work scheduled to avoid conflicts.
- Resolve construction problems on a daily basis and solve these issues by the most cost effective method.
- Review process and approve invoices with the contractor and/or engineer to ensure compliance with the contract and budget constraints.
- Assist in the preparation, review and adjust site development budgets to accurately depict project cost history and estimate future expenditures for project closeout.
- Review letter of credit and bonds and facilitate reduction in a timely manner.
- Complete repair and punchlist items on a timely basis to effect the release of letters of credit and bonds.
- Coordinate release and delivery with houseline managers.

PASQUINELLI, INC. - Homewood, Illinois, Land Development Field Manager

- Schedule and coordinate subcontractors performance.
- Review all payment requests for conformance specifications per contract and make appropriate adjustments.
- Resolve problems and issues.
- Review contract documentation and determine project progress, quality of performance.
- Assist management in contract bidding, negotiations and contractor selection.
- Develop construction budgets and schedules.
- Resolve any developmental issues with custom home builders.

BURNSIDE CONSTRUCTION COMPANY - Downers Grove, Illinois, Residential Project Manager

- Manage construction project on time and under cost budget of town home development.
- Schedule and coordinate subcontractor performances.
- Solve problems and issues; clarify construction layout or progress status.

MARYCREST HOMES - Orland Park, Illinois, Project Manager Land Development/Construction

- Managed all phases of town home project including land development.
- Determined and ensured construction progress was on time within projected budgets.
- Clarified issues and approved appropriate modifications.

RWS DEVELOPMENT CORPORATION -Mokena, Illinois, Project Manager - Land Development & Construction

- Planned, designed and scheduled project processes with appropriate government agencies for approval.
- Scheduled bidding process with contractor.
- Supervised and conducted on-site inspections.
- Submitted pertinent permit applications to the EPA, MSD, Municipals, IDOT and Army Corps agencies.
- Supervise construction Superintendents of single family, condominium, town homes and commercial projects.